

## Full Day Kindergarten Funding Report (DOE-FD)

Version 08.15.07

The purpose of this data collection is to gather the data on students in Full Day Kindergarten for the 2007-2008 school year on **September 14, 2007**.

### Audience

This is a required collection for all public school corporations and charter schools that offer full day kindergarten.

### Instructions

Report the data for all students enrolled and receiving instruction in Full Day Kindergarten classes on **September 14, 2007**. To qualify as a full day kindergarten program, the student is **expected to be in attendance at least five (5) instructional hours per day, five (5) days per week every week** of the academic year. Classes must be taught by appropriately licensed teachers. Kindergarten is funded one-half (1/2) day by the general fund. For a full day kindergarten program, report the funding type for the additional one-half (1/2) day. Please note that Title I funds cannot be used with General funds to fund this additional one-half (1/2) day. The required data can be collected, combined into a file, and submitted to the Department of Education through the secured Application Center. The file may be of any of the formats contained in this document and must contain all the fields in the order described. Additionally, a data entry form will be available in the Application Center.

The **required collection period** will begin on **September 14, 2007, which is the Count Day for Full Day Kindergarten**, and will last until **October 1, 2007, 4:00 EDT** which is the **final** date for submission. During this time you are required to submit the file to the Application Center, review the processing results of the data transfer, and review the report in the Message Center. If there are any errors or inaccuracies you may correct the data and transmit the file again until the end of the collection period.

The **required signoff period** will begin **October 1, 2007** and last until **October 5, 2007**. The Division of Financial Management requires the **Report of Full Day Kindergarten Funding for the corporation be signed by the Superintendent** and mailed to their division (See Reference Section for address). This report can be found under Message Center Reports by a corporation user. The printable view will contain a signature line.

### Full Day Kindergarten Funding

Field Order	Fieldname Description	Length	Data Field Specification and Requirements	Notes
1	School Number	4	State Assigned School ID  <b>Required Field: YES</b>	See Scenario 1
2	STN Number	9	<b>Required Field: YES</b>	
3	Full Day KG Grant	1	Is any portion of funding for the additional 1/2 day for this student the full day kindergarten grant?  <b>Allowable Codes are:</b> Y=Yes N=No  <b>Required Field: YES</b>	
4	Title I		Is any portion of funding for the additional 1/2 day for this student Title I funds?  <b>Allowable Codes are:</b> Y=Yes N=No  <b>Required Field: YES</b>	Note: Title I funds cannot be used with general funds to fund this additional half day for the student.
5	General Fund		Is any portion of funding for the additional 1/2 day for this student general fund?  <b>Allowable Codes are:</b> Y=Yes N=No  <b>Required Field: YES</b>	Note: General funds cannot to used with Title I funds to fund this additional half day for the student.
6	Fees (parent paid fees)		Is any portion of funding for the additional 1/2 day for this student parent paid fees?  <b>Allowable Codes are:</b>	

Field Order	Fieldname Description	Length	Data Field Specification and Requirements	Notes
			Y=Yes N=No  <b>Required Field: YES</b>	
7	Other		Is any portion of funding for the additional 1/2 day for this student from other funds?  <b>Allowable Codes are:</b> Y=Yes N=No  <b>Required Field: YES</b>	Early Intervention, Title V, etc.

## References

Full Day Kindergarten Grant <http://www.doe.state.in.us/primetime/welcome.html>

Mailing Address for the **Report of Full Day Kindergarten Funding for the 2007-2008 School Year**

Division of Financial Management

Room 228 State House

Indianapolis, IN 46204-2798

## Common Scenarios

Scenario #1: Because of inadequate space to offer a full day kindergarten program in the school's existing facility another suitable space located within the boundaries of the school district was chosen.

Results: The school number used should be the school building number of the teacher of record.

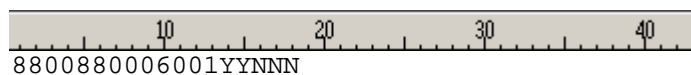
## Example Data File Formats

The following section contains example data files in the allowed comma delimited, positional, and XML formats.

### Comma Delimited Format

8800,880006001,Y,Y,N,N,N

### Positional Format



8800880006001YYNNN

### XML Format

```
<XIF_FDData>
  <Corporation Id="">
    <School Id="">
      <Student STN="">
        <Funding FullDayKGGrant="" TitleI="" GeneralFund="" Fees="" Other="" />
      </Student>
    </School>
  </Corporation>
</XIF_FDData>
```

## Change History

The following section contains a history of changes made to the DOE-FD Data Layout.

Version Number	Change History
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**Full Day Kindergarten Funding Report (DOE-FD)****Version 08.15.07**

Version Number	Change History
08.15.07	Comma Delimited and Positional file examples updated
07.09.07	Added Signoff period to instructions Added mailing address to Reference Section
06.26.07	Audience section changed Instructions changed for Title I and General fund Date changes for 07-08 collection Fields 3 changed to Full Day KG Grant Fields 4-7 added because of choice of multiple funding types Common Scenarios section added Reference section added XML changed
	<b>Starting 07-08 School Year</b>
08.22.06	Collected by all schools that have full day kindergarten, not just those approved for the full day KG grant. Instructions changed for funding type to be reported on the additional ½ day.
	<b>Starting 06-07 School Year</b>
09.19.05	Length of STN number is 9.
08.30.05	Original version for 2005-2006.
	<b>Starting 05-06 School Year</b>